

Multi Trade Group FZC

HYGIENE & PRODUCT SAFETY POLICY

Multi Trade Group FZC is committed to ensuring that all products—particularly **food-contact containers and packaging products**—are handled, stored, processed, manufactured, and transported in a **safe, clean, and controlled manner** to prevent contamination, damage, and risks to health, safety, the environment, and product integrity.

This policy forms an integral part of Multi Trade Group FZC's **Integrated Management System (IMS)** and is aligned with the **Product Management Safety System (PSMS), HSE Policy, and Quality Policy**. It has been developed in accordance with the requirements of ISO 45001:2018, ISO 14001:2015, ISO 9001:2015, ISO 22000, and HACCP.

This policy applies to all Multi Trade Group FZC activities, including **food-contact container manufacturing, polymer and material trading, plastic packaging production, metal box production, warehousing, storage, and logistics operations**.

OUR COMMITMENTS

Personal Hygiene

- Employees shall maintain appropriate personal hygiene standards suitable for food-contact packaging environments.
- Clean workwear and required PPE shall be used to protect products from contamination.
- Any illness or condition that may affect safe product handling shall be reported promptly.

Product Handling & Storage

- Products shall be handled strictly in accordance with approved procedures and customer requirements.
- Proper segregation, identification, labeling, traceability, and FIFO / FEFO practices shall be maintained.
- Controls shall be implemented to prevent contamination, deterioration, spillage, or physical damage.

Housekeeping, Cleanliness & Contamination Control

- Manufacturing, storage, and handling areas shall be maintained in a clean, orderly condition to protect food-contact products.
- Cleaning activities shall focus on the removal of dust, foreign materials, residues, and potential contamination sources.
- Only approved cleaning materials and methods suitable for packaging and food-contact product environments shall be used.
- Cleaning schedules and records shall be maintained where applicable.

Training & Awareness

- Employees and contractors shall receive periodic training on hygiene, contamination prevention, product safety, and safe handling practices.
- Training and competency records shall be maintained.

Product Safety, Incidents & Complaints

- Product-related incidents, near misses, and customer complaints shall be reported, investigated, and addressed promptly.
- Corrective and preventive actions shall be implemented to prevent recurrence.
- Product withdrawal or recall shall be initiated where required to protect customers and end users.

Compliance & Continual Improvement

- Compliance with applicable legal, regulatory, customer, and authority requirements shall be ensured at all times.
- Hygiene and product safety practices shall be reviewed regularly as part of continual improvement.

This policy is communicated to all employees, contractors, and relevant interested parties and is mandatory for compliance across all Multi Trade Group FZC operations. The policy shall be reviewed periodically by top management to ensure its continued suitability, adequacy, and effectiveness.

Mr. Asif Iftekhhar Ahmed Butt
Chief Executive Officer (CEO)
Multi Trade Group FZC